

THE WESTIN
MISSION HILLS RESORT & SPA
Rancho Mirage

EXHIBITOR REQUEST FORM

Please complete this form and return no later than two weeks prior to your meeting

Contact Name _____ Booth/Table# _____

Company Name _____

Address _____

City/State/Zip Code _____

Telephone _____ Fax _____

PHONE REQUIREMENTS:

QUANTITY	DESCRIPTION	PRICE
_____	Direct-Inward-Dial Line (bypasses switchboard)	\$175/day**
_____	*Broadband Level 1 (ethernet card required on computer)	\$300/day**
_____	*Broadband Level 2 (ethernet card required on computer)	\$250/day**
_____	One time Activation Fee for all Broadband lines	\$450.00
_____	Unrestricted House Phone	\$135/day**
_____	Restricted House Phone	\$25/day**
_____	Speaker Phone	\$125/day (plus line)
_____	Speaker Phone (Including DID Phone Line)	\$300/day**
**plus charges of actual calls made		
*Broadband similar to DSL - information available		

ELECTRICAL REQUIREMENTS:

QUANTITY	DESCRIPTION	PRICE
_____	(1) 20 Amp Circuit with Power Strip	\$40.00 per day
_____	\$2.00 Per Amp, Per Phase, Per Day plus labor if required (2 hour minimum @ \$45.00 per hour)	
_____	25' Extension Cord	\$10 each per day (\$25.00 charge if unreturned)
_____	5-Outlet Power Strip	\$10 each per day (\$25.00 charge if unreturned)

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AUDIO VISUAL REQUIREMENTS:

QUANTITY	DESCRIPTION	PRICE
_____	VHS Player and Monitor w/ cart and power strip	\$235 per day
_____	VHS Player	\$85 per day
_____	27" TV Monitor w/ cart and power strip	\$130 per day
_____	17" computer monitor	\$150 per day
_____	IBM computer w/ 17" monitor; Office 2000 and Windows 98	\$250 per day**
_____	Macintosh computer w/ 17" monitor; Office 2001	\$250 per day**

****Additional Software to be provided by individual**

OPTIONAL EXHIBITOR CHARGES:

\$5.00 PER BOX PER DELIVERY _____

STANDARD EXHIBIT CHARGE:

\$75 PER EXHIBITOR PER DAY

**{INCLUDES: GENERAL LIGHTING, AIR CONDITIONING, VENTILATION,
CLEANING IN THE EXHIBIT AREA AND EXHIBIT SPACE}**

ALL CHARGES TO BE BILLED TO:

NAME: _____

NAME OF CREDIT CARD: _____

CREDIT CARD NUMBER: _____

EXPIRATION DATE: _____

SIGNATURE OF CARDHOLDER: _____

PRINTED NAME OF CARDHOLDER: _____

TODAY'S DATE: _____

FAX NUMBER: (760) 770-2138

Attention: Gail Elliott