



**Credit Card Consent Form**

**Gaylord Opryland Resort and Convention Center**

I authorize Presentation Services to charge my card in the amount of \$\_\_\_\_\_

Type of card:  AMEX  Visa - MC - Diners Club  Discover

Credit Card Number: \_\_\_\_\_

Exp Date: \_\_\_\_\_ Security Code \_\_\_\_\_

Customer PO (if required or Purchase card used #): \_\_\_\_\_

Cardholder's Name: \_\_\_\_\_

Cardholder's Phone Number: \_\_\_\_\_

Cardholder's email address: \_\_\_\_\_

Cardholder's Billing Address: \_\_\_\_\_

State and Zip Code: \_\_\_\_\_

Customer Name to be Invoiced: \_\_\_\_\_

Invoice/Order Number(s): \_\_\_\_\_

I, (please print) \_\_\_\_\_, certify the above information to be true and correct to the best of my knowledge. As the cardholder, I am authorizing the above credit card account to be charged for the above order and any additional amounts incurred as a result of all show site changes by my representatives.

Signature \_\_\_\_\_ Date \_\_\_\_\_

***Cancellation Policy***

- A) Cancellations received within 48 hours of the scheduled delivery date are subject to a 50 % fee applicable to equipment and tax only.
- B) Cancellations received on the day of the scheduled delivery or "no-shows" are subject to pay the full amount of the order to include installation, drayage and tax.

PSAV office use only: Location # \_\_\_\_\_ Approval Code \_\_\_\_\_